

CHERRYBROOK TECHNOLOGY HIGH SCHOOL Minutes of P&C General
Meeting Tuesday 22/10/19
Attendance as per the book
Meeting started – 7.30pm

Apologies – Gary, Gavin, Erin, Esha, Janice and Stephen

Meeting Minutes were proposed by Ron and Tim

Special guest – Mrs Arkins, Head Teacher from LOTE explained some of the changes of the language programs at Cherrybrook. French, Japanese and Chinese languages are currently being offered. Mrs Arkins went through in great detail about the curriculum, student expectations, schedule of classes and Cherrybrook's sister schools. We would like to thank Mrs Arkins for her time and expertise.

Principal's Report to P&C 22/10/2019

Staffing

- Executive panels in process or to commence shortly:
 - In process - HT TAS position vacated by Paul Wakelin earlier this year.
 - In process - HT HSIE position vacated by David Searle
 - HT HSIE retirement of Joe Caccamo 2019
 - HT Maths – relinquished by Eddie Woo 2019 – Eddie will still be based at CTHS and teaching some classes when time permits.
- The process to fill several teaching vacancies with permanent staff for 2019 will shortly begin across various faculties.

Curriculum and Administration

- Thank you to the P&C for their ongoing support of the Yr12 Graduation, which was held on final Thursday of last term, as always greatly appreciated.
- The HSC commenced last Thursday and will run until November 12th. To date the students are coping well. Many students found some aspects of the two English papers challenging.
- Timetable for 2020 is in the process of being constructed. At the moment we are looking at approximately 2030 enrolments. The incoming year 7 is approximately 340 to replace the outgoing 300 year 12.
- PNG visit occurred during the holidays, M Lees, M Rochfort and M Townsend and 2 students; K Sekaran and T Gregg spent 10 days working with Asia Education Staff from Melbourne University, PNG education representatives, our partner school Sogeri NHS and 3 other Aus and PNG schools on a project. The idea is to work on something that both schools will benefit from. Our student and staff team have developed a plan with a health focus. Our social justice team are working to provide 300 "Welcome Packs" to new students at Sogeri HS. In week 5/6 there will be a return visit where the team will travel to Melbourne and then spend time at CTHS. We are hoping that the school community will support this project by donating items.
- Yr9 left for their annual camp at Tea Gardens yesterday, from all reports everything is going smoothly.

- YR11 Reports are being compiled by staff at the moment, with the remaining year groups to follow closely behind. Staff are busy assessing various aspects of student learning across all year groups.
- Yr8 Lifesaving commences the Friday at three different pools. This is a mandatory requirement from the Department of Education.
- The Yr11 Drama retrospective will be held tomorrow in C2.1. All are welcome to attend.
- NESA released the Review into the NSW Curriculum today. We will watch with interest as the changes develop!

Building and Infrastructure

- Refurbishment of the staff common room and various handrails installed in the school across the holidays.
- Working on the application to have the piazza covered continues.

Important Dates

- Yr11 – 12 evening next Tuesday – important information for all parents.
- CTHS Swimming carnival will be held next Wednesday 30 October.
- 13 Nov Mufti Day
- 15 Nov Yr11 presentation day assembly
- 20 Nov MADD concert
- 29 Nov Yr7 Vaccinations

Other Matters

- Reminder 19-20 December are student free days as the staff have now completed 4 evenings of development, and as a result on these two days the school will be closed.
- 18 December students will be dismissed at 12:30pm after a brief assembly to farewell any staff who are departing.

Alumni – Nothing to report at this meeting

Federation report

October 2019 General Meeting - We were recently involved with the Schools Lifecycle Steering committee which deals predominantly with new schools. We have had the opportunity to deliver presentations to new Principals and their Executive members and Directors Education Leadership in community engagement and forming a P&C.

The Department of Education staffing methodology review is underway. P&C Federation will be having a consultation session with the DoE next week to go over our major concerns in this area. This is a complex area and very problematic for schools. We are advocating for more flexibility in schools being able to manage their staff.

P&C Federation has just finished a state-wide survey into parent experiences on merit selection panels. The results were quite enlightening with the results to be shared with the Department in future meetings to highlight the issues currently being experienced by parents and panels as part of this process.

The NSW Curriculum Review - Interim report was released today. Called "Nurturing Wonder and Igniting Passion – Designs for a future school curriculum" the report is a 116 page thesis based on a wide ranging consultation. The report concludes that change is required and that the changes are significant in nature. It suggests that due to the depth of change, there needs to be detailed planning, trialling, testing and implementation over an extended period of time (possibly a decade) with some changes beginning immediately. The broad changes are;

- Reforming the Content of the curriculum (reduction in content)
- Reforming the structure of the curriculum (more flexibility to meet individual learning needs)
- Reforming the senior school curriculum (a more integrated approach that does not necessarily favour academia)

Canteen

In relation to the Canteen Safety Management Plan, Janice has all the associated forms and is ready to implement apart from the section relating to the evacuation plan. **She has requested an updated version from Alison Gatt. Janice is hoping to visit the canteen over the next couple of week to start implementing the forms and the plan. Helen please provide Janice with the contact name and mobile number for the current Canteen Manager/s – Vicki and Chris.**

Healthy School Canteen form signed by Matt Townsend.

Coke zero (sugar free) fall into the amber (sometimes foods/beverages).

Sales down on snacks, most probably a result from limited snacks options!

Hot lunch bench - needs more space, as the lunches are overflowing!

Apple slushies – everyday sales.

No red days are allowed under the new Healthy Canteen Program.

EFPTOS – Ron researched a number of different banking institutions for 'Tap & GO'. Westpac looks like the best option to go with. They have a 3 year contract, however, there are no penalty fees if we need to exit. Paper receipt rolls will be given to us for free. The committee voted to proceed with Westpac EFPTOS terminals for the canteen and will commence ASAP. We will commence with 2 EFPTOS machines – (snacks & hot food counters). **Matt Fisher will do a 'write up' in the Network about this new tap & go service.** We will trial this service for the next 6 months and report back how it is going.

Book packs – canteen ordered 290 packs - \$75.00 per pack. The new EFPTOS machines will be used for the year 7 day transaction day for book packs etc.

Staffing – Moving on for a variety of reasons, Vicki looking at recruiting staff.

Pay review in July – Helen to follow up on reviews. As usual any increases of pay will be backdated.

First aid course – Helen will book Chris at the Hornsby or caste hill courses. Chris will advise which one shortly.

Treasurer's Report:

P&C ACCOUNT BALANCES as October 2019

P&C Accounts	
Main Account	\$ 175,009.84
Grounds Account	\$ 74,313.17
Building Account	\$ 74,831.22
Total	\$ 324,154.23
Canteen Accounts	
Main Account	\$ 97,980.61
Reserve Account	\$ 17,369.67
LSL Reserve Account	\$ 20,120.19
Term Deposit	\$ 105,761.33
Total	\$ 241,231.80

General Business:

Air conditioning has been approved, term 3 holidays public works came out and undertook an assessment, completed paper work and now we wait!

Parent asked about uniforms. They have an business and would like to come to the school and talk with Mrs Gatt with possible options. Mr Matt Fisher will chase this up.

Next P&C meeting, our guest speaker/s will be from the library. School community all welcome.

Meeting closed – 9pm

Next meeting – 19/11/19

- **Items which require action**