



# Cherrybrook Technology High School Parents and Citizens Association

## GENERAL MEETING MINUTES

Tuesday 25<sup>th</sup> July 2023 7:30pm.

Meeting opened 7.40pm

### **Welcome: President – Vidit Shankar**

### **Present:**

As per sign on book

### **Apologies:**

Rebecca Loch, Sarika Lumba, David Aldred

### **KLA Presentation – Duke of Edinburgh**

A presentation on the requirements, commitment and outcomes of The Duke of Ed as a subject choice.

### **Adoption of previous minutes:**

Moved by Daniel Allbutt seconded by Marcus Carter

### **Business Arising from Previous Minutes:**

None

### **Principal's report: - Presented by Gary Johnson**

#### **Curriculum and Administration**

- Students have returned to school in a very positive manner and have settled down to work after the break
- NAIDOC celebrations all week. Assemblies today were a great success. Tomorrow is muftiday.
- The Leader induction assembly will take place this Friday at 9:00 AM. Years 11, 12 and parents will be the audience
- The new STEM building is progressing very well. On target to open Day 1 2024.
- A big screen for the Piazza area has been ordered and will allow the for a full school assembly and a range of other broadcasts.
- Library has been refreshed and furniture updated over past few months.
- Discussion of new mobile phone policy – implementation? Viewing of DoE suggestions.
- DoE Draft strategic plan – thoughts from P&C? Introduction discussion the new direction the DoE is moving in and the challenges the school and public education will face
- SDD very successful – focus on new curriculum and DoE draft plan.

- Reminder: Final day of school Year. Agreement to dismiss students at lunch on Friday 15 December
- Additional HT position in 2024 will be in English. Allocated due to increase in numbers. Hopefully we will be able to go to interview in the near future.

#### **Welfare**

- RIOT training continued through TERM 2. Action now will taken to keep the momentum going on this initiative. Detailed appraisal was included in last NETWORK.

#### **Important dates**

- School leaders' induction assembly, Friday 21 July.
- Year 12 AP4s commence 31 July
- Year 12 Drama Night – Tue 15 August.

#### **Other matters**

- Rites of Passage reports in press – extraordinarily positive, particularly the fund raising for the Starlight foundation.
- Payment of fees thus far has been very good. Thank you to all who have contributed and encouraged others to contribute.

#### **Correspondence In and Out:**

Chip Stick Corn Kingdom Food Vendor

Daily Telegraph – Story about Public School Funding

#### **Treasurer's Report: - Kavita Leo**

Reports attached at end of minutes

#### **Canteen Report: - Tyson Webster**

Bendigo Bank has provided \$20k to the P&C as sponsorship of the school bus. This will be applied over 2 years.

#### **Alumni report: – Sue Sivam-Raja**

#### **Federation Report:**

None

#### **General Business:**

Motion to transfer up to 100k to the school from the Grounds account

Next meeting Tuesday 5<sup>th</sup> September 2023

Meeting closed at 9.10pm

**Next meeting: Tuesday 17<sup>th</sup> October 2023**

**CTHS P & C Assoc**  
Purchase Road  
Cherrybrook NSW 2126

## Balance Sheet

As of May 2023

Assets				
Current Assets				
Bank Accounts				
Westpac General Account	\$31,841.43			
Westpac Building Fund	\$298,931.12			
Westpac Grounds Maint Acct	\$120,042.22			
Total Bank Accounts		\$450,814.77		
Total Current Assets			\$450,814.77	
Total Assets				\$450,814.77
Liabilities				
Net Assets				\$450,814.77
Equity				
2011 Year Expense			(\$280.00)	
Retained Earnings			\$148,193.41	
Current Year Surplus/Deficit			\$51,030.69	
Historical Balancing			\$251,870.67	
Total Equity				\$450,814.77

## Balance sheet report

### CTHS P&C Association - Canteen

28-44 Purchase Road, Cherrybrook, NSW, 2126

02 9481 8410

Cash mode

31 May 2023

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		<b>Total</b>
	<b>Asset</b>	
<b>1-0001</b>	<b>Banking</b>	
1-1110	Bank Account Transactional Account	1,845.32
1-1130	Cash Float	300.00
1-1160	Westpac term Deposit	106,846.47
1-1170	P & C Canteen Transactional account	199,790.86
1-1180	Long Service Leave Accrual	7,397.70
	<b>Total Banking</b>	<b>316,180.35</b>
<b>1-0002</b>	<b>Current Assets</b>	
1-1320	Year End Inventory Value	2,156.38
	<b>Total Current Assets</b>	<b>2,156.38</b>
<b>1-0003</b>	<b>Fixed Assets</b>	
1310	Canteen Equipment	9,514.58
	<b>Total Fixed Assets</b>	<b>9,514.58</b>
1-1131	IC Mastercard prepay	300.00
1-1132	CP Mastercard prepay	300.00
	<b>Total Asset</b>	<b>328,451.31</b>
	<b>Liability</b>	
<b>2-0002</b>	<b>Current Liabilities</b>	
2-1800	Accounts payable	-206.14
2-2000	Long service leave payable	7,416.27
2-2600	PAYG withholdings payable	4,721.88
2-3200	Superannuation payable	2,288.34
	<b>Total Current Liabilities</b>	<b>14,220.35</b>
	<b>Total Liability</b>	<b>14,220.35</b>
	<b>Net Assets</b>	<b>314,230.96</b>
	<b>Equity</b>	
<b>3-0001</b>	<b>Retained Earnings</b>	
3-1600	Retained earnings	203,116.54
	<b>Total Retained Earnings</b>	<b>203,116.54</b>
<b>3-0002</b>	<b>Current Earnings</b>	
3-1800	Current year earnings	7,745.10
	<b>Total Current Earnings</b>	<b>7,745.10</b>
3-9999	Historical balancing	103,369.32
	<b>Total Equity</b>	<b>314,230.96</b>

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## Profit and loss report

### CTHS P&C Association - Canteen

28-44 Purchase Road, Cherrybrook, NSW, 2126

02 9481 8410

Cash mode

01 Jan 2023 - 31 May 2023

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	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Total
<b>Income</b>						
4-1000 Canteen Sales	0.00	50,895.28	56,447.30	18,679.50	<b>56,484.40</b>	182,506.48
<b>Total Income</b>	<b>0.00</b>	<b>50,895.28</b>	<b>56,447.30</b>	<b>18,679.50</b>	<b>56,484.40</b>	<b>182,506.48</b>
<b>Cost of Sales</b>						
5-1005 Bakery	44.66	1,960.42	5,946.74	2,667.01	<b>3,182.48</b>	13,801.31
5-1010 Milk	3.95	1,640.14	3,696.12	862.90	<b>1,888.09</b>	8,091.20
5-1015 Drinks	106.95	2,762.21	6,993.95	1,966.24	<b>2,513.07</b>	14,342.42
5-1020 Dry Goods	48.00	1,030.74	2,691.02	964.78	<b>2,644.23</b>	7,378.77
5-1025 Frozen Goods	0.00	356.75	250.19	149.03	<b>0.00</b>	755.97
5-1030 Fruit & Veg	18.04	291.24	547.35	144.09	<b>489.15</b>	1,489.87
5-1035 Meats	22.65	3,693.85	11,814.41	3,659.86	<b>5,869.34</b>	25,060.11
5-1036 Sushi	0.00	654.50	1,293.38	244.75	<b>882.75</b>	3,075.38
5-1037 Vegetarian items	0.00	908.65	2,352.51	722.88	<b>1,345.19</b>	5,329.23
5-1040 Ice Cream	0.00	451.42	245.28	497.61	<b>187.84</b>	1,382.15
5-1041 Confectionary	0.00	116.92	80.17	61.55	<b>40.21</b>	298.85
5-1050 Misc - Canteen Supplies	15.00	5,621.66	0.00	5.50	<b>0.00</b>	5,642.16
5-1051 Condiments	33.50	429.22	516.06	168.29	<b>323.73</b>	1,470.80
5-1017 Dairy	0.00	558.60	825.25	322.56	<b>673.50</b>	2,379.91
<b>Total Cost of Sales</b>	<b>292.75</b>	<b>20,476.32</b>	<b>37,252.43</b>	<b>12,437.05</b>	<b>20,039.58</b>	<b>90,498.13</b>
<b>Gross Profit</b>	<b>-292.75</b>	<b>30,418.96</b>	<b>19,194.87</b>	<b>6,242.45</b>	<b>36,444.82</b>	<b>92,008.35</b>
<b>Expense</b>						
6-1300 Bank charges	551.73	123.00	896.39	978.74	<b>359.44</b>	2,909.30
6-2200 Printing & stationery	199.90	15.98	39.14	61.97	<b>0.00</b>	316.99
6-2700 Online Ordering	0.00	442.32	339.87	198.89	<b>512.41</b>	1,493.49
6-3000 Package Wrap	6.00	784.65	715.34	113.05	<b>725.36</b>	2,344.40
6-3100 Miscellaneous	2.00	533.51	20.35	88.22	<b>213.18</b>	857.26
6-3200 Cleaning supplies	18.97	112.70	24.58	15.50	<b>28.27</b>	200.02
6-4100 Canteen Equipment	0.00	41.52	13,582.57	0.00	<b>123.25</b>	13,747.34
6-5400 Superannuation expense	0.00	1,654.28	1,715.24	757.36	<b>1,522.11</b>	5,648.99
6-6200 Wages & salaries	0.00	15,755.00	16,335.55	7,212.84	<b>14,496.21</b>	53,799.60
6-6300 Provision of Employee Benefits	0.00	0.00	0.00	70.00	<b>0.00</b>	70.00
6-6600 Work cover insurance	0.00	0.00	310.24	0.00	<b>310.24</b>	620.48
6-9210 Equipment Repairs	0.00	0.00	2,461.80	0.00	<b>0.00</b>	2,461.80

<b>Total Expense</b>	<b>778.60</b>	<b>19,462.96</b>	<b>36,441.07</b>	<b>9,496.57</b>	<b>18,290.47</b>	<b>84,469.67</b>
<b>Operating Profit</b>	<b>1,071.35</b>	<b>10,956.00</b>	<b>17,246.20</b>	<b>-3,254.12</b>	<b>18,154.35</b>	<b>7,538.68</b>
<b>Other Income</b>						
8-1200 Interest income	0.06	0.05	0.06	0.05	<b>0.06</b>	0.28
<b>Total Other Income</b>	<b>0.06</b>	<b>0.05</b>	<b>0.06</b>	<b>0.05</b>	<b>0.06</b>	<b>0.28</b>
<b>Other Expense</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Net Profit</b>	<b>1,071.29</b>	<b>10,956.05</b>	<b>17,246.14</b>	<b>-3,254.07</b>	<b>18,154.41</b>	<b>7,538.96</b>

**CTHS P & C Assoc**  
Purchase Road  
Cherrybrook NSW 2126

## Profit & Loss Statement

January 2023 To May 2023

Income				
Building Fund Contributions			\$15,360.00	
General Fund Contributions			\$30,990.00	
Grounds & Maintenance Contrib			\$5,284.00	
P&C Membership			\$86.10	
<b>Total Income</b>				\$51,720.10
Total Cost Of Sales				\$0.00
<b>Gross Profit</b>				\$51,720.10
Expenses				
General Expenses				
Catering Expenses		\$182.11		
KLAs				
Student Learning Support		\$400.00		
P&C Costs				
P&C Admin Costs		\$107.30		
<b>Total Expenses</b>				\$689.41
<b>Operating Profit</b>				\$51,030.69
Total Other Income				\$0.00
Total Other Expenses				\$0.00
<b>Net Profit/(Loss)</b>				\$51,030.69