



Cherrybrook Technology High School Parents and Citizens Association

GENERAL MEETING MINUTES

Tuesday 26th March 2024 after the AGM

Meeting opened at 7.50pm

Attendance:

As per sign on book

1. Welcome: Vidit Shankar

2. Apologies:

Sue Sivam-Raja

3. Adoption of previous minutes:

February minutes – motion to accept, Vidit Shankar seconded by Fari Sedighi

4. Business Arising from Previous Minutes:

Question regarding school socks.

Matt T is happy to propose that when the stock becomes low, we can look at transitioning to better quality grey socks.

The question regarding the stripes isn't the issue, parents aren't happy with the quality of the socks for the price point.

5. Correspondence In and Out:

Parent email regarding "bullying" issues in a year group.

Christopher Harris – SMH article.

Parent email regarding the uncleanliness of the student toilets.

6. Principal's report: - Presented by Matt Townsend

Staffing

- Several positions are currently in progress at various stages. The HSIE teacher is awaiting the appeal period to be completed, librarian interviews are this week, and science teacher interviews are this week.
- DP Position is finalised, and Matthew Fisher was the successful candidate.
- Have several staff interviewing for permanent positions in other schools over the coming days.

Curriculum and Administration

- The musical was a resounding success, congratulations to the entire team involved, a great opportunity for our students.
- We are currently finalising our school plan for 2024, which covers four areas: attendance, reading/literacy, numeracy, and HSC attainment.

- Term 2 SDD will focus on curriculum implementation.
- Working on Student Behaviour Management Plan. More details via DPs at this meeting.
- Year 11 Camp to Jindabyne will occur in the last week of school. Students not attending are expected at school to complete the Life Ready requirements.
- AP3 period is underway, students who are unwell need to follow the processes outlined to parents. If there are issues, contact the school.
- Course invoicing has occurred; this money is critical to providing resources to students supporting their learning.
- Cross-country competitors ran today. Congratulations to those progressing to the zone carnival, who will be advised of this in the coming weeks.
- The NAPLAN testing window is complete. Thanks to G Robinson and the other supporting staff for organising it.
- Staff twilight PL on Monday, and staff completed mandatory anaphylaxis and CPR training.
- The landscaping project is taking longer than expected, and there have been delays with some of the fabrication. Hopefully, it will be finished in time for Term 2.
- Assets have delayed the removal of demountables, and this is now happening in term 2 as well.
- Year 7 PT night will be held onsite on Tuesday of Week 10 – that is next week.
- The Year 7 and 11 interim reports will be released on Thursday. They provide a snapshot of students settling into 7 and the senior school. Comments will be made only if there are areas of concern.

Important Dates

- 28 March 7 and 11 interim reports
- 7 PT night 2 April
- Yr11 Camp 8 April

Matt - handing over to Matt F, Alison and Brett to go explain how the staff have been working through the School Behavioural Support and Management Plan.

Alison: What the term means: is an umbrella from discipline end to the wellbeing end. Developed in consultation with parents, students, staff.

What is included in the plan?

Expectations

Value system

Whole school approach – Care continuum

Review this process annually

Anti-bullying policy

We do programs with year 7.

Peer support through 7, 8, 9 in PE and add sexual harassment to year 10.

We determine the gravity of the issue and how to address this and where it goes.

We are very proactive in this area.

Brett: We thoroughly investigate the story before making a judgement on what to do next. This can take some time to put this information together.

Parent involvement:

What behaviour does CTHS want from our students?

Respect

Kindness

Honesty

Empathy

Focus

Engagement

Maturity

Resilience

Ownership of their behaviour

Courage

What does this look like?

Accepting differences

Don't stand by and observe

Involvement

Participation

Healthy competition

Being a good mate

Recognition

How can we encourage good behaviour?

Rewards

Consistency - message

Engagement

Visibility

Seminars / Programs

Role modelling of behaviour (eg: SRC, peer support, staff)

What do we well on the behaviour front from a parent perspective?

Fairness

Letters to parents

Opportunities

What can we improve on?

Fairness

Clear consequences

Messaging

7. Treasurer's Report: - Vidit Shankar

(reports attached):

Q: What makes up the salaries for the canteen?

VS: We have 2 managers and assisting staff.

Salaries are higher over the past few years because of the lack of volunteers and having to hire our assistants to fill these shifts.

WWCC is not required as a parent volunteer.

Motion to accept the report Vidit Shankar seconded by: Olivia Wilson

8. Canteen Report: - Vidit Shankar

We have a new manager Smita that has started in the canteen.

40 or so volunteers have signed up.

General happiness in the canteen has improved over the past few months.

9. Alumni report: - Sue Sivam-Raja

- Expressions of interest of new reunions this year, an offer to host at the school.

1994, 1999, 2004, 2009, 2014 and 2019. (we are doing 5 years apart on purpose so that a cohort is only encouraged once every 5 years to make it feel more special)

- Devised a "How to / lessons learned guide" to help the reunions navigate how to run a great event, so this will help to shape successful reunions.

- We're making updates to the website this year.

10. General Business:

Spending of up to \$500 approved for the executive to make decisions on auxiliary items

Any news on the year 12 jerseys?

None – Brett to check.

VET courses – impact on ATAR.

If anyone knows an accountant that can merge our systems, please get in touch with me.

Guest speaker: next meeting STEM presentation in the new building.

Parent: Is the canteen short of volunteers still? Parents have commented how they have signed up to volunteer in the canteen, when all the requests came through about how short staffed they were. They have sent emails, signed up and haven't been contacted to help or be given any shifts.

Vidit to follow up on this.

Meeting closed at 9.25pm

Next meeting: - Tuesday 7th May 2024

CTHS P & C Assoc
Purchase Road
Cherrybrook NSW 2126

Balance Sheet

As of February 2024

Assets				
Current Assets				
Bank Accounts				
Bendigo General Main Account	\$9,982.52			
Bendigo Building Fund Account	\$107,717.87			
Bendigo Ground Maint Account	\$5,945.68			
Bendigo Term Deposit Account	\$242,049.86			
Total Bank Accounts		\$365,695.93		
Total Current Assets			\$365,695.93	
Total Assets				\$365,695.93
Liabilities				
Net Assets				\$365,695.93
Equity				
2011 Year Expense			(\$280.00)	
Retained Earnings			\$128,307.07	
Current Year Surplus/Deficit			(\$14,201.81)	
Historical Balancing			\$251,870.67	
Total Equity				\$365,695.93

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Profit & Loss Statement

January 2024 To February 2024

Income				
General Fund Contributions			\$730.00	
Total Income				\$730.00
Total Cost Of Sales				\$0.00
Gross Profit				\$730.00
Expenses				
General Expenses				
Bank Charges		\$1.75		
Grounds & Maintenance Projects		\$10,000.00		
Payroll Expenses				
KLAs Various		\$5,280.15		
Total Payroll Expenses			\$5,280.15	
Total Expenses				\$15,281.90
Operating Profit				(\$14,551.90)
Other Income				
Interest Income			\$350.09	
Total Other Income				\$350.09
Total Other Expenses				\$0.00
Net Profit/(Loss)				(\$14,201.81)