

CHERRYBROOK TECHNOLOGY HIGH SCHOOL
MINUTES OF P&C GENERAL MEETING
Tuesday 5th May 2015

Meeting commenced at 20.00 hours.

PRESENT: As per the attendance book.

APOLOGIES: Liz Groves and Alyse Collins.

MINUTES FROM PREVIOUS MEETING: The previous meeting minutes proposed by Tim Spencer seconded by AJ Kumar.

Deputy Principal, Mr Clements, presented the results from the *Tell Them From Me* survey, which all students completed recently. The results generally confirmed that the school is performing well and by and large, the students are well adjusted and motivated. The report also shows that the school is operating above the state average in all areas. Some areas which generated discussions include the measures CTHS is adopting in continuing to improve the emotional wellbeing of the students, engagement and rigour within the classroom, and student interest in subjects and motivation. The level of stress and anxiety amongst students is below the state average except in HSC students. Both the school and parents do have high expectations from our students. However in some cases the pressure from home is so high that the students go through a meltdown. It is important that for parents understand how to positively motivate their children and not to put undue pressure on them. It is always good to let the children decide their subjects based on their interest and capacity.

BUSINESS ARISING FROM PREVIOUS MINUTES:

● **P&C Federation news.**

- ✓ Tim mentioned that federation's main focus is on forums. The next North West Sydney Parent and Community Engagement Forum will be at our school on Wednesday 20th May, 6 to 9 pm in the MPC. A range of guest speakers have been organised for the evening including the keynote speaker, Lyn Worsley, Clinical psychologist the author and creator of The Resilience Doughnut as well as representation from MPs and key DEC personnel. Federation board is currently having a 3 fold focus; and primary focus is on children's mental health, dealing with the issues and where to get help. The forum will be by a workshop and engage parents in the discussions. The performance of the forum will be rated by evaluators and may be later in the year we may have one more forum.
- ✓ Tim mentioned that the forum is a free session and catering will be handled by our caterers.
- ✓ 200 to 250 people are expected to attend the forum. More information will be in the network.

● **Fundraising**

- (1) Gav briefed on the proposed confidential survey on school related supplies e.g. uniforms. The objective of the survey is to obtain from parents on their purchasing habits for the school related supplies. The survey takes only 5 minutes to provide a response.
- (2) Rod mentioned that with the approval of P&C we are moving ahead with the 'Market day' proposal. Free Spirit Markets' has given the certificate of currency –Events liability (Insurance). We will soon finalise the date and time for this. We hope to have this event in this year. Rod also reported that the bumper sticker with our school logo is another fundraising option. We will wait until the survey results arrive and then decide how to approach the implementation of this. Rod briefed the members that the exec. committee had a presentation by Michael Martin, principal of Blue Rock Marketing on the business directory. The business directory is basically a booklet of businesses involved by the school community (Parents, suppliers, ex-students) where businesses can advertise. There are many variables on the way and how it is done. The executive committee has agreed in principle to move forward with this project. Without taking too much risk we will explore how we will go ahead and implement this. The cost of advertisement will be decided by us as a committee based upon what we would like to charge and what the businesses would like to pay.
- (3) AJ provided the following update on the **Alumni project**.
In continuation to the Alumni kickoff event, the CTHS Alumni Working group will be meeting (1.5 hours) on Saturday 9th May (11AM Conference Room at our school). The proposed agenda included
 1. Brainstorm what each alumni member wants to get out of the Alumni
 2. Align on the Mission and Goals (Short/Long term) for the group
 3. Formalise the working group/committee to take the Alumni forward
 4. Discuss the next steps/Actions

We will encourage year 12 students to become alumni members as soon as they complete their HSC. Many of our alumni are currently doing well in their professions. They can play the role of mentors to our students by sharing their experience with them.

Principal's report:

The following report was presented by Jennifer Bevan.

Curriculum and Administration

- Appointment of three new staff members – Matt Fischer, HT Administration (from Punchbowl Boys) TAS teacher; Mai Nguyen (graduate recruitment) HSIE teacher; Andrew Vaux (PDHPE teacher from Liverpool Girls), starting Term 3.
- Return from maternity leave – Beth Azzopardi, Alysha Lovett, Thushani Somasundaram,
- Timetable adjustments made by Grant to accommodate new and returning staff
- Highly successful Staff Development Day. Professional development on New Performance and Development Framework. This was delivered as a joint presentation from Principal and Teacher's Federation. The second session was presented on Google Apps – in line with school plan strategic direction focus area. KLA time in the afternoon.
- School Plan finished and sent to Regional Director. Annual School Report uploaded on school web site. Many thanks to Brett Clements for all his hard work.
- Moving and respectful ANZAC Day commemorations. Started with Dawn Service attended by approx. 150 people, then two assemblies and lunchtime activities. Classroom activities were programed in a number of KLA areas. Extensive coverage in Network.
- Parent teacher evenings - Tuesdays of weeks 3,5,6
- HSC timetables available. Appointment of new Papers presiding Officer as Narelle Rogerson has close relative doing HSC exams.

Welfare

- Year 11 Camp – generally great behaviour by students and all activities went well. Student showing excellent attitude and participation.
- Tell them from me Survey results sent to school. Shows research into school and classroom effectiveness. Socio emotional, academic outcomes as well as drivers and demographic data given. Brett will go through this in his presentation.
- New DEC policy on confiscation of student property – information given in Network. Web address: https://www.det.nsw.edu.au/media/downloads/about-us/how-we-operate/legal-issues-bulletins/number_56.pdf
- Link3d Up program with 8E boy's class – based on resilience doughnut model.
- No suspensions during Term 1 – a new milestone
- Gold coin bucket collection for Nepal, 6 May
- Junior SRC attendance at Mental Health Forum – Hornsby-Ku-ring-gai
- Year 7 Resilience program starting – incorporating Rock and Water principles and Resilience Doughnut. Gives data that enables us to track and support students.
- Year 12 2014 student Jeremiah Sas, critical spinal injury in a trail bike riding accident post leaving school. SRC are donating money to help with costs as Centerlink has determined that he is not eligible for a disability pension so he has to pay for all his medications, catheters, specialist visits etc. The money donated will go towards helping pay for his car (the government only provides about 1/4 of the money) and help pay for gym classes for spinal injuries (\$95) per one hour and he needs at least 6 hours per week.
- Social Justice Committee (led by school captains and Jed Corbett) proposal for a community trivia night. The CTHS Social Justice Club in conjunction with the Student Executive would like to organise a Trivia Night for students, parents and teachers to raise money for our sister school, the Smiling Heart School for Children in Siem Reap, Cambodia. The event will be held on a Friday evening towards the end of Term 2 in C2.1. There will be a cover charge for participants, with discounts offered for those booking tables. While we will encourage people to bring their own food, we will most likely offer finger food and tea & coffee.

Jennifer wanted to know what the P&C think about the trivia night and if the P&C see support in the community. Stephen responded that for the community trivia night the P&C may help in terms of catering arrangements. He

requested the school to find out from Jeremiah Sas's family and understand what the requirements are at this stage. After getting this information, in the next executive meeting we can decide what we can do in this regard.

Important Dates

- NAPLAN testing 12-14 May
- Year 12 Reports posted 11 May (approx.)
- VET work placements Wk 5 & 6

CORRESPONDENCE

IN:

- Thank you card from 'Girls knockout athletics team 2014' for the funding support given for their travel to Adelaide.
- P&C Federation's invitation to the first forum for the year.

OUT:

- Nil

Treasurer's report:

The executive committee agreed for some signatory changes on the P&C bank accounts mainly to bring them in line with what is the accepted practice for the federation (i.e. only the executive members can have cheque signing authorities. Liz as the Treasurer, Vice President, Tim Spencer, Assistant Treasurer, Alka Mahajan and Stephen-President will be included as signatories on all three accounts. Stephen will provide more update on this after completion of these changes at the banks.

Alka presented the account balances as on 2nd May 2015 which is as follows:

	NAB	ST GEORGE	TOTAL
General	\$4,054.24	\$100,849.89	\$100,904.13
Grounds	\$251.58	\$26,369.84	\$26,621.42
Building	\$250.00	\$156,085.59**	\$156,335.59

** 120,000 of this is in six month term deposit @3.6%

A net profit of from January 2015 to April 2015 was \$22,213.18.

Canteen Accounts (Westpac):

Savings: \$65,528.34

Transaction: \$185,048.90

Any Other Business: Sunil Mistry thanked the school and P&C for the 'Thank you' gift given in appreciation of his contribution to the P&C.

It was decided that there will be a Science, Technology, Engineering & Mathematics (STEM) presentation in C2.1 led by Alesha Bleakley during the next general meeting.

Stephen thanked the P&C members for attending the meeting. Meeting closed at 21.30 hours.

NEXT MEETING: To take place in the C2.1 in C Block, on Tuesday 9th June 2015 at 8.00 pm.