



STAGE 5 ASSESSMENT TASK ILLNESS OR MISDAVENTURE FORM

A student who believes that circumstances occurring immediately prior to or on the day of an assessment task and which were beyond their control, leading to missing a task, should complete this form and give it to the appropriate **KLA Head Teacher, no later than the next school day on return to school.**

In dealing with illness or misadventure **there can be no consideration for:**

- Difficulties in preparation or general loss of preparation time
- Loss of study time or facilities prior to the formal assessment
- Misreading of the timetable or instructions
- Long term illness, such as glandular fever, asthma and epilepsy – unless there is evidence of a sudden recurrence during the examination period
- Conditions for which you have been granted disability provisions, unless you experience further difficulties
- Attendance at a sporting or cultural event
- Matters that could have been avoided by the student.

Please see the Head Teacher Stage 5 for further information. Note: Failure to fully complete this form or provide necessary detail and supporting documentation will result in an application being declined.

Student's name: _____ Year: <input type="checkbox"/> 9 <input type="checkbox"/> 10
Course: _____ Class Teacher: _____
Name of assessment task affected: _____
Original date of assessment task: _____
Attach a copy of the assessment notification for an in-class assessment task.
Students must describe how the illness or misadventure suffered has affected their ability to complete the assessment task. Attach independent evidence (if available) of the illness or misadventure.

Student's signature: _____ Date: _____
Parent's signature: _____ Date: _____
Please submit this application to the KLA Head Teacher no later than one day after the assessment task.
For Office Use Only
Date submitted: _____ Received by: _____
KLA Head Teacher Decision: